

REF: DSM/QEC/05022016

INTERNAL OFFICE MEMORANDUM

Dated: 5th of Feb 2016, 2:30 PM
From: Dr. Shair Sultan, Director QEC 
To: Listed Faculty Members
Subject: **CONSTITUTION OF ASSESSMENT TEAM FOR BACHELOR OF ARTS IN ENGLISH.**

With the approval and consent of the competent authority, it is hereby announced the formation of the **Assessment Team (AT)** for **BA-English Program** as given below:

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| • Dr. DR. Dev. Raj.
Asst. Professor and Research Coordinator GU. | Chairman (AT) |
| • Mr. Zafar Iqbal Saifi
Sr.Faculty Member Greenwich University | Member |
| • Mr.Muhammad Murtaza Syed.
Sr.Faculty Member Greenwich University | Member |

The AT shall be associated with the Quality Enhancement Cell (QEC) of Greenwich University reporting directly to the Director, QEC. AT shall work according to the framework of GU and guidelines of Higher Education Commission (HEC) in this regard.

Director QEC shall also monitor the qualitative approach of AT Members for better outcome and results and forward the recommendations appropriately for further actions.